0SITANANDA COLLEGE
ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
2017-18

By
Internal Quality Assurance Cell (IQAC)
2017-18

:-

Part-A

Details of the Institution

:-

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC
2017-2018

Part–A

1. Details of the Institution

1.1 Name of the Institution   :

SITANANDA COLLEGE

1.2 Address Line 1   :

P.O.- NANDIGRAM

        Address Line 2   :

DIST. PURBA MEDINIPUR

        City/Town   :

NANDIGRAM

        State   :

WEST BENGAL

        Pin Code   :

721631

Institutional e-mail address   :

sitanandacollege@yahoo.in

        Contact Nos.   :

(03224) 232295/232494

        Name of the Head of the Institution :

Dr. Samu Mahali

        Tel. No. with STD Code   :

(03224) 232295

        Mobile   :

9434015938 / 8145096503

        Name of the IQAC Co-ordinator   :

Dr. Md. Helaluddin

        Mobile   :

8777493706

        IQAC e-mail address   :

sitanandaiqac@gmail.com

1.3 NAAC Track ID   :

WBCOGN27452

        OR

1.4 NAAC Executive Committee No. & Date :

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/29/A&A/64.1, Dt.- 27.11.17

1.5 Website address : www.sitanandacollege.info

Web-link of the AQAR www.sitanandacollege.info>NAAC>AQAR2017-18

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGAP	Year of Accreditation	Validity Period
1	1st Cycle	Grade "B"	2.20	2017	5 yrs
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY :-

10 - 12 - 2011

1.8 AQAR for the year (for example 2010-11) :-

2017 – 18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1.10 Institutional Status:

University - State: Central: Deemed: Private:

Affiliated College -   **Yes**: √   No:

Autonomous college of UGC :   **No**

Regulatory Agency approved Institution -   Yes: No : √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   **Co-education**: √   Men: Women:

Urban   :- Rural: √   Tribal:

Financial Status Grant-in-aid: √   UGC2(f): √   UGC 12(B): √

Grant-in-aid + Self Financing   √   Totally Self-financing

1.11 Type of Faculty/Programme

Arts √   Science √   Commerce   Law   PEI (Phys Edu)

TEI (Edu)   Engineering   Health Science   Management

Others (Specify)	NIL

1.12 Name of the Affiliating University *(for the Colleges):-*   VIDYASAGAR UNIVERSITY

1.13Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR

etc Autonomy by State/Central Govt. / University:-   -

University with Potential for Excellence   -   UGC-CPE   -

DST Star Scheme   -   UGC-CE   -

UGC-Special Assistance Programme   -   DST-FIST   -

UGC-Innovative PG programmes   -   Any other (*Specify*)   -

UGC-COP Programmes   -

2. IQAC Composition and Activities

2.1 No. of Teachers   :   09

2.2 No. of Administrative/Technical staff   :   01

2.3 No. of students   :   1

2.4 No. of Management representatives   :   01

2.5 No. of Alumni   :   01

2. 6 No. of any other stakeholder and community representatives

: 01

2.7 No. of Employers/ Industrialists

: NIL

2.8 No. of other External Experts

: 03

2.9 Total No. of members

: 16

2.10 No. of IQAC meetings held

: 2

2.11 No. of meetings with various stakeholders: No. 4   Faculty 2

Non-Teaching Staff /Students [ ]   Alumni 2   Others [ ]

2.12 Has IQAC received any funding from UGC during the year? Yes [ ]   No √

   If yes, mention the amount: Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. 01 International [ ] National [ ] State [ ] Institution Level √

(ii) Themes: One day seminar on "ICT based teaching and learning process" [ ]

2.14 Significant Activities and contributions made by IQAC:

- Development of UG laboratories mainly of Nutrition and Botany
- Technological up-gradation has been made of the central library of the College. It has been fully digitized and library users have access to many online resources including INFLIBNET etc.
- NSS volunteers' engagement in "Swachha Bharat" programme on regular basis held.
- The Coordinator, IQAC visited colleges in the districts of Murshidabad and Jalpaiguri to help them in improving their academic quality for NAAC purposes.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the academic session towards quality enhancement and the outcome to be achieved.

- ❖ The IQAC members meet periodically and discuss on the issues relating to progress of the institution.
- ❖ The IQAC of the institution follows up departmental activities as scheduled at the beginning of the academic session. The Academic subcommittee for overall works for academic development through preparation of class routine, course file and student's feedback system.
- ❖ The Research and Seminar committee prepares the plans for seminars/workshop and research proposals for funds from various statutory bodies.
- ❖ The IQAC placed various plans in the Governing Body meeting for its implementation. The recommendation of different committees are discussed in the meeting and asked the authority to implement it.
- ❖ Moreover, the IQAC takes the plans of action on Academic, Administrative and infrastructural affairs.
- ❖ The IQAC Co-coordinator prepares the AQAR with the help of members of AQAR and places it before the college Governing Body for its verification. Ultimately, the Governing Body approves it for its uploading in the college website and the NAAC.

Important activities of NSS units of the institution are as follows:

Session: 2017-18

No of Programme	Programme	Date:	Remarks
I	Annual Meeting	26-07-17	At Vidyasagar university
II	Students Orientation Program	08-08-17	NSS Program officers Unit-I, II, III.
I	Independence day Celebration	15-08-17	In association with Students' Union
II	Blood Donation Camp	30-08-17	In association with Students' Union
III	NSS Day	24-09-17	Organizsed by Unit-I, II & III
IV	World AIDS Day	01-12-17	Speaker: Program officers. Students of the different Department are Involved
V	Republic day Celebration	26-01-18	National Flag hosted in the College Premises
VI	International Women's Day	08-03-18	Speakers: Prof.NilanjanaNayak (PO, NSS Unit-II) . Prof.BhaswatiMukhopadhyay, Dept. Of History, Sitananda college.

VII	Cleanliness program of college Campus and local Village area.	25-04-18	All P.O and Volunteers, Associated with villagers.
VIII	Plantation Day	05-06-18to 07-06-18	NSS Program Officers and NSS Volunteers
IX	Yoga Day Celebration	21-06-18	T.I.C, NSS Program Officers and NSS Volunteers

** Attach the Academic Calendar of the year as Annexure. **Please see Annexure X***

2.16 Whether the AQAR was placed in statutory body: Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken:

The AQAR was placed before the Governing Body and its approval was received in the meeting dated November 2018.

PART – B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
Ph. D	-	-	-	-
M. Phil	-	-	-	-
P.G.	02	02	02	
U.G.	Hons. -12 Gen. - 15	-	10	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	-	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	As per the guideline by Vidyasagar University, 15 UG subjects in Science & Arts, and 2 PG subjects
Trimester	-
Annual	As per the guideline by Vidyasagar University, 15 UG subjects

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [ ] Students [√]

(On all aspects)

Mode of feedback: Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure: **Please see ANNEXTURE -I**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes:
  - ➢ Syllabus of science subjects has been introduced CBCS system in UG by Vidyasagar University
  - ➢ Syllabus of PG has also been introduced CBCS system by Vidyasagar University.
  - ➢ Spoken Sanskrit (SanskritaVarga) course introduced by the Department of Sanskrit.
  - ➢ Communicative English classes introduced under the guidance of new CBCS system in UG.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two PG subjects have been started in Bengali and Sanskrit from session 2017-2018. But during the session 2017-18, no new programme was introduced.

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors/ Librarian (Associate)	Principal / ~~Professors~~	Others
20	15	04 + 01	01	17 # + 29*

Govt. Appointed Part Time Teachers   * Management Appointed Teacher.

Please see ANNEXTURE II

2.2 No. of permanent faculty with Ph.D :-

Permanent faculty	Others
08	01

Please see ANNEXTURE III

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:-

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	08	-		-	-	-	-	-	08

Please see ANNEXTURE IV

2.4 No. of Guest and Visiting faculty and Temporary faculty/ MAPTT:- 36

Please see ANNEXTURE V

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	03	04
Presented papers	08	04	02
Resource Persons	-	-	-

Please see ANNEXTURE VI

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ❖ Innovative practices have been strengthened and the IQAC has encouraged the teachers to use ICT methods and other interactive and research-oriented teaching methods.
>
> ❖ Bengali and English Departments time to time show films on dramas and novels to make the texts alive in the classroom.

2.7 Total No. of actual teaching days during this academic year: -

| 197 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):-

| - |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:-

| 00 | 00 | 00 |

2.10 Average percentage of attendance of students: -

| 75% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	DIVISITON				
		Distinction %	I%	II%	III%	Pass%
UG-Bengali	36	-	5.56%	86.11%	2.78%	94.44%
UG-English	23	-	-	69.57%	21.74%	91.31%
UG-Sanskrit	07	-	-	85.71%	14.29%	100%
UG-Philosophy	-	-	-	-	-	-
UG-History	10	-	10%	70%	20%	100%
UG-Political Science	09	-	-	77.78%	22.22%	100%
UG-Education	30	-	16.67%	83.33%	-	100%
UG-Geography	13	-	7.69%	53.85%	30.77%	92.31%
UG-Mathematics	08	-	-	100%	-	100%
UG-Physics	01	-	100%	-	-	100%
UG-Chemistry	03	-	-	66.67%	33.33%	100%
UG-Anthropology	11	-	18.18%	81.82%	-	100%
UG-Botany	-	-	-	-	-	-
UG-Zoology	11	-	27.27%	36.36%	36.36%	100%
UG-Nutrition	-	-	-	-	-	-
PG-Bengali	-	-	-	-	-	-
PG-Sanskrit	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Taking self-appraisal report of Teachers
- Ideas related to quality enhancement and assurance in teaching, learning and evaluation are discussed on a regular basis at the IQAC and concrete proposals are forwarded to the concerned Departments for their implementation.
- The implementation of these proposals is constantly monitored by the IQAC through feedbacks from the Departments.
- Enhancing learning infrastructure and modernising laboratories of the institution

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03-
UGC – Faculty Improvement Programme	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	09
Others	-

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
ADMINISTRATIVE STAFF	11	03	-	05
TECHNICAL STAFF	05	01	-	02

Please see ANNEXTURE VII

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- ❖ IQAC co-ordinates with other subcommittees to provoke for research activities.
- ❖ It also motivates the Teaching staff for research publications, articles, reviews and books.
- ❖ It meets regularly to chalk out plans to promote research environment and the teachers are encouraged to continue their Ph.D works.
- ❖ Faculty are granted leaves for attending seminars, conferences, and workshops and for course work examination for Ph.D.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications:
TOTAL NO OF PUBLICATIONS

TOTAL PUBLICATIONS 2016-17	TOTAL PUBLICATIONS: 2017-18	TOTAL PUBLICATIONS 2018-19
20	02	03

Please See ANNEXTURE VIII

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			
Books			
Edited Books			
Chapter/Article in Books			

3.5 Details on Impact factor of publications:

Range   -   Average   -   h-index   -   Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Research Grant)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published: i) With ISBN No.: - Nil   Chapters in Edited Books:- Nil

ii) Without ISBN No.:- Nil

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (DST)

3.10 Revenue generated through consultancy:- Nil

3.11 No. of conferences organized by the Institution: - 05

Please see ANNEXTURE IX

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 01

3.13 No. of collaborations   International   National   Any other

3.14 No. of linkages created during this year   :- Nil

3.15 Total budget for research for current year in lakhs   :- Nil

From Funding agency –UGC and State Govt.   :- Nil

From Management of University/College   :- Nil

Total   :- Nil

3.16 No. of patents received this year:

Type of Patent		Number
National	-	-
	-	-
International	-	-
	-	-
Commercialised	-	-
	-	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: -

Total	International	National	State	University	Dist.	College
	-	-	-	-	-	-

3.18 No. of faculty from the Institution: -Nil
     who are Ph. D. Guides
    and students registered under them: -Nil

3.19 No. of Ph.D. awarded by faculty from the Institution: -Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):-

      JRF   SRF   Project Fellows   ....   Any other

3.21 No. of students Participated in NSS events:-
                 University level: State level:
                 National level: International level:

3.22 No. of students participated in NCC events:-
                 University level: State level:
                 National level: International level:

3.23 No. of Awards won in NSS:-
                 University level: State level:
                 National level: International level:

3.24 No. of Awards won in NCC:-
                 University level: State level:
                 National level: International level:

3.25 No. of Extension activities organized:

University forum   College forum

NCC   NSS - 9   Any other

Session: 2017-18

No of Programme	Programme	Date:	Remarks
I	Annual Meeting	26-07-17	At Vidyasagar university
II	Students Orientation Program	08-08-17	NSS Program officers Unit-I, II, III.
I	Independence day Celebration	15-08-17	In association with Students' Union
II	Blood Donation Camp	30-08-17	In association with Students' Union
III	NSS Day	24-09-17	Organizsed by Unit-I, II & III
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VII	Cleanliness program of college Campus and local Village area.	25-04-18	All P.O and Volunteers, Associated with villagers.
VIII	Plantation Day	05-06-18to 07-06-18	NSS Program Officers and NSS Volunteers
IX	Yoga Day Celebration	21-06-18	T.I.C, NSS Program Officers and NSS Volunteers

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ➢ Blood donation by Students and the volunteers

- ➢ Tree Plantation and campus maintenance

- ➢ Clean and Green programme are organised in and outside the campus by NSS

- ➢ Provision of cold drinking water for the students and the local people

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.85 Acres	-	-	9.85 Acres
Class rooms	21	-	-	21
Laboratories: Physics-2, Chemistry-3, Mathematics-1, Anthropology-1, Zoology-2, Botany-1, Geography- 1, Nutrition-1	12	1	-	12
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	41/13	.-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1,34,100 91,100	UGC, State Govt. & Central Govt	-
Others Administrative Building 1 Boys' Common Room 2 Canteen Building 1 Central Library 1 Central Staff Room 1 Cold Drinking Water Storage Tank 1 Cycle Stand 1 Departmental Library 888 Departmental Staff Rooms 15 Dining Hall Boys & Girls 2 Generator Shed 1 Girls' Common Room 1 Hostel Rooms for Girls 22 Hostel Rooms for Boys Kitchen Boys & Girls 2 NSS Office 1 Reading Room 2 Security Rest Room 3 Store Room 2 Students Health Centre 1 Submersible Pump House 3 Students' Union Office 1	1			-

4.2 Computerization of administration and library:

> ❖ Administrative activity of the institution is fully computerised
> ❖ On line admission is made and it is fully computerised
> ❖ Accounts section is fully computerised
> ❖ Cash section of the college is fully computerised.
> ❖ Library automation is done and fully computerised.
> ❖ The accounts department of the college successfully implemented the Human Resource Management System (HRMS) in place of COSA.

4.3 Library services:

Library holdings	Year – 1 2016 - 2017		Year – 2 (2017 – 2018)	
	Number of books purchased	Total Cost	Number of books purchased	Total Cost
Text books	645	173646	606	173932
Reference Books	35	7005	108	15690
Journals / Periodicals	-	-	-	-
e-resources	-	-	-	-
Any other (Specify)	-	-	-	-

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	-	Yes	-	-	5	18	8
Added	(-6)	-	Yes	-	-	1	(-6)	(-1)
Total	25	-	Yes	-	-	6	12	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Mr. Shantanu Bhuniya, Head Clerk of the College went for familiarization training programme for GST at Kolaghat and Haldia and Online Admission & Registration at Vidyasagar University, Midnapore.
Mr. Gour Hari Das, Accountant of the college went for familiarization training programme for GST & HRMS at Kolaghat&Haldia

4.6 Amount spent on maintenance in lakhs:

i) ICT   :- | 78,050/- |

ii) Campus Infrastructure and facilities   :- | 38,97,823/- |

iii) Equipments   :- | 1,69,150/- |

iv) Others   :- | NIL |

Total   :- | 41,45,023/- |

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

> ➤ Preparing and publishing the Academic Calendar of the College
> ➤ Publishing Holidays of the institution
> ➤ Preparing and publishing the Prospectus where the students get information of the College.
> ➤ Organising different types of programmes on social and environmental awareness.
> ➤ Awareness programmes have been organized under the Equal Opportunities Cell of the college.
> ➤ Anti-ragging awareness programmes were organized.

5.2 Efforts made by the institution for tracking the progression:-

> ✦ Regular interaction with the students
> ✦ Feedback is taken from the students, alumni and parents
> ✦ IQAC keeps department wise information of students
> ✦ Holding meetings with parents
> ✦ Regular discussion on institutional progression with stakeholders.
> ✦ Identification of students in need of Remedial classes by departments.
> ✦ After the publication of results Heads of the Departments and the Administration participate in the results consideration meeting to track students' progression.

5.3 (a) Total Number of students:-

UG	PG	Ph. D	M. Phil	Others
1544	52	-	-	-

General	SC	ST	OBC	Physically Challenged	Photography Course (Category wise data not maintained)	Total
1248	160	00	136	00	00	1544

Demand ratio   UG:-   Dropout %

                      PG:-

DEMAND RATIO – 2017 – 2018				
ARTS.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.A. HONS	BNGH	248	128	1.94
B.A. HONS	ENGH	116	9	12.89

B.A. HONS	HISH	25	14	1.79
B.A. HONS	PLSH	67	11	6.09
B.A. HONS	EDCH	112	84	1.33
B.A. HONS	SANH	40	22	1.82
B.A. HONS	GEOH	56	27	2.07
SCIENCE				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B. SC HONS	PHSH	9	5	1.8
B. SC HONS	CEMH	15	9	1.67
B. SC HONS	MTMH	67	48	1.40
B. SC HONS	ZOOH	128	45	2.84
B. SC HONS	ANTH	33	25	1.32

(b) No. of students outside the state: - Nil

(c) No. of international students:-

    Men   Women

No	%
0	0

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

No such support mechanism for coaching for competitive examinations has been introduced yet.

5.6 Details of student counselling and career guidance:

- ➢ Career CounselingCell of the college offers guidance to students collectively and individually.
- ➢ To enhance the employability of the students soft skills like language acquisition are also imparted to them.

No. of students benefitted: :-NIL

5.7 Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes:

The college has not conducted any formal gender sensitization programme this year.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level: Nil   National level: Nil   International level: Nil

No. of students participated in cultural events

State/ University level: Nil   National level : Nil   International level: Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports: State/ University level: Nil   National level: Nil   International level: Nil

Cultural: State/ University level: Nil   National level: Nil   International level: Nil

5.10 Scholarships and Financial Support:

	Number of Students	Amount (Rs.)
Financial support from institution	Students Aid fund – 116	Rs.- 50,160/-
Financial support from government	SC: 115 OBC: 58 Kanya Shree: 341	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives:

Fairs: Nil   State/ University level:- Nil   National level:-Nil   International level:- Nil

Exhibition: Nil   State/ University level:-Nil   National level:-Nil   International Nillevel:-

Poster Presentation/Quiz: State/ University level :-NilNational level :- Nil   International level:-Nil

5.12 No. of social initiatives undertaken by the students: 02

1. Plantation and 2. Blood Donation Camp

5.13 Major grievances of students (if any) redressed: **No major grievances from the students of the college.**

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
We envisage to achieve recognition as an excellent educational institute, making the pupils moves towards an ever-increasing sphere of knowledge. This is reflected in teaching and overall activities of the institution. It fosters enthusiasm in every youth of its call to understand him, to acquire the qualities of true leadership with democratic attitude and to develop a sense of social and civic responsibilities.

Mission
 ➢ To uplift socially and economically backward students upon a strong foundation of secular, humanitarian world view
 ➢ To contribute to the craving for knowledge and to promote rational thinking
 ➢ To move towards becoming a centre of excellence in Higher Education
 ➢ To provide quality education to our students
 ➢ To reach new peaks in teaching-learning, research and consultancy
 ➢ To create an ambience of culture and consciously promote communal harmony and cultural integration.
 ➢ To impart value education coupled with scientific knowledge
 ➢ To create good future citizens for the country of competence, commitment, conscience and compassion
 ➢ To provide opportunities for citizens in getting jobs to maintain livelihood and nationbuilding as well.
 ➢ To eradicate social curses like illiteracy, life style disease and social hatred that stand asimpediments in promoting social health.
 ➢ To create and boast competitive mind among the young to cope with the challenges to come.

6.2 Does the Institution has a management Information System:

The institution has no comprehensive management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

o Feedback from Students.
o Feedback from Alumni.
o Interaction with Parents.

6.3.2 Teaching and Learning:

> ➢ Focus on ICT-based teaching and learning is encouraged.
> ➢ Upgradation of existing programmes introducing Nutrition.
> ➢ Remedial classes for backward and weak students are encouraged.
> ➢ Feedback from the students are taken and analysed.
> ➢ Modern techniques of teaching (plans and Methodologies) are practised and maintained.
> ➢ Results of BA/B Sc Examinations at different stages are collected and analysed and then steps are taken for future improvement and development.

6.3.3 Examination and Evaluation:

> ✓ Examination and evaluation system of UG courses is guided by Vidyasagar University. 90% marks is taken by the University. Only 10% of the total marks is allotted to the institution for Internal Assessment.
> ✓ Students can review their papers if they feel that they could get more marks

6.3.4 Research and Development:

> ↓ The institution creates an academic environment that ignites students' interests in seminars and workshops that are organised by different departments.
> ↓ Establishment of Library-cum-reading rooms for students and teachers for research orientation.
> ↓ The institution has considerably upgraded the laboratories and other infrastructural facilities of its science departments by the financial help of the institution.
> ↓ Laboratories of Botany and Nutrition have been upgraded

6.3.6 Human Resource Management:

> ❖ Ragging-free campus and academic environment.
> ❖ Various types of leaves are enjoyed by the teaching and non-teaching staffs.
> ❖ Confirmation, placement and promotion of both teaching and non-teaching are recommended after careful verification of their performance by IQAC of the college, Principal, University Nominee and Government Nominee.
> ❖ NSS units of the college plays an important role in inculcating values among the students
> ❖ Emphasis on skill development both hard and soft

6.3.7 Faculty and Staff recruitment:

❖ The college authority does not have the appointing rights for sanctioned posts. Full time faculty are appointed on the recommendation of the West Bengal College Service Commission as per guideline of the UGC.
❖ Invitee/Contractual/Guest teachers are appointed by the Management of the College duly constituted interview board.
❖ Non-teaching staff are appointed as per the regulations framed by the state Government of West Bengal.

6.3.8 Industry Interaction / Collaboration:

No collaboration and interaction with any industrial sector.

6.3.9 Admission of Students:

The institution ensures publicity and transparency in the admission procedures by notifying on the official college website www.sitanandacollege.info,and also displaying on the college notice board for the public following the guidelines of the state university.

6.4 Welfare schemes for:

Teaching	Health Scheme
Non teaching	
Students	Kannyasree, Various Scholarships & Aid-Funds.

The institution facilitates the staff by issuing certificates and recommendations if necessary for the following cases: 1. Housing loans, house repairing loans and P.F Loans.

6.5 Total corpus fund generated: -Nil

6.6 Whether annual financial audit has been done: -   No:

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

6.8 Does the University/ Autonomous College declare results within 30 days?

        For UG Programmes: -   No:

        For PG Programmes: -   No:

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Vidyasagar University has given partial autonomy for conducting Examination of PG courses

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Vidyasagar University has given partial autonomy for admission and conducting Examination of PG courses

6.11 Activities and support from the Alumni Association: yet to be registered

6.12Activities and support from the Parent – Teacher Association

Parent- teacher meeting held for the progress of the students and suggestions are also received from them for academic development. Suggestions are also forwarded to the administration for further and necessary actions.

6.13 Development programmes for support staff:-

The IQAC of the college organized a Seminar on the ICT based enabled Teaching and Learning for the Teachers.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- **Plantation:** To keep the campus green, the NSS units of the college regularly maintain the gardens and part time staffs look after it.
- A garden of seasonal flower is also a unique feature of this college.
- There is a medicinal plant garden in the college campus
- **Energy generation: 10 kw on grid solar power Plant has been installed on the roof of the Administrative Building.**
- **NSS units hold the cleaning programme regularly.**
- **The college campus is plastic free zone, therefore, plastic use is banned within the campus.**
- **To keep the campus clean, Dust Bin is used and it is kept at different places.**

CRITERION – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ➢ On line admission process for UG has a positive impact on the students.
- ➢ The college has a library which is fully automated and it leaves a deep impact on the students.
- ➢ Some departments have their own Departmental Library which serves the purpose of the students.
- ➢ The institution arranged coaching classes for minority and backward students.
- ➢ The institution has five projectors with full sound system which help the teachers for better teaching.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Before beginning of the new session, the IQAC called for a meeting to take a plan of action.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals):*

Title: Feedback System of the Institution

Goal/Objective: To know about the requirements of the students for their all-round development and to improve the quality of the students

The context: The institution requires quality improvement and different measures for quality assurance & enhancement.

The Practice: The College has planned & implemented 'Feedback concerning environment of the institution' on such aspects as:

The college prepares students' Feedback format in Bengali & English language for giving their observation on institutional, academic, administrative and some other extra –curricular activities. The students give their suggestions about the current state of affairs andindicate necessities for future developments. Without knowing the strengths and weaknesses of the institution, one cannot formulate a better developmental policy. Through feedback system, the students offer their opinion on academic, administrative and infrastructural aspects.

Results: When we receive the filled up feedback forms, the authority convenes departmental meeting to discuss on the matters mentioned in the forms. For detailed discussion it is referred to the Academic Subcommittee and the IQAC of the institution. These bodies analyse the feedback of the students and the suggestions are recorded.

Consequently, The authority of the institution takes measures and strategies for quality assurance & enhancements. As per the suggestions of the students, some innovative works have been done.

Problems: Whenever the students were asked to fill up the feedback forms, they were hesitant because they did not know the rationale behind it. They did not understand the weaknesses and problems of the institution. These are the problems faced by the institution.

The Principal tries to explain the feedback system and its importance. The authority has made it compulsory for the students to fill up the feedback forms. The third year students are asked to fill up the forms compulsorily otherwise they would not be allowed to fill up the form for final examination of the Vidyasagar University. With these strategies, the authority has overcome the problem

Note: The Feedback System helps the institution to take decision and make plan for the future actions

Please see annexure I

7.4 Contribution to environmental awareness / protection

- The campus of the college is "No Smoking Zone", "Plastic Zone Free Campus"
- Environmental awareness through posters and wall writings
- NSS plays important roles in planting and cleaning the campus

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strength:
1. All science laboratories are upgraded with Modern equipments

2. College caters to students from all sections of society.

3. Completely ragging-free environment

4. Direct financial support in terms of Post-Metric Scholarships for SC/ST students, OBC and minority students under central government schemes and for female students, merit-cum-means students, LIG (lower income group) students under state government schemes

5. ICT usage for teaching besides traditional chalk, talk, text and board method

6. Medicinal Plants Garden to encourage the herbal remedies.

7. Two ponds for eco-friendly environment.

8. Provision of UGC-supported remedial coaching classes for SC, OBC (non-creamy layer) and minority students.

9. The feedback mechanism has helped us to improve the quality of teaching learning process.

10. The participation of faculty in faculty development programmes like refresher/orientation courses, seminars, conferences and workshops is an indication of the policy of the institution in empowering and supporting faculty enrichment.

Weakness:
1. Absence of career oriented courses.
2. Being a rural college a number of students are coming from very poor rural background
3. Insufficient space in laboratory in some departments
4. Lack of sufficient teaching faculty
5. No college bus
6. The college does not have any residential staff quarters.
7. No Auditorium

Opportunity:
1. Adequate space for expansion of infrastructure.
2. Introduction of yoga, meditation for improvement of mental & physical health.
3. Introduction of PG Courses
4. Regular interaction with parents and other stakeholders, alumnae
5. Social empowerment through NSS units
6. Introduction of Study centre of Netaji Subhas Open University to spread education to the people of all ages.
7. To arrange more seminars
8. UGC funded remedial and entry in service coaching for SC/ST/Minority and non-creamy layer students.

Challenges:
1. Attracting more quality students
2. Efforts to increase internal resource generation
3. Further development of infrastructure to accommodate huge students
4. Generation of fund for development
5. Initiatives to get increased financial supports from different funding agencies.
6. Poor language competences of students lead to unsatisfactory level of comprehension and communication. This is a challenge to face the job market and develop global competencies.

7. To further minimize the drop-out rate.

8. To launch a departmental e-journal

9. To train the students in excellent communication skills

8. Plans of the institution for next year:

1. Compulsory computer literacy programme for all first year students will be introduced.

2. Conduct National Seminar, conferences and Workshops regularly

3. Creation of a literary magazine from the Department

4. Introducing interactive smart classrooms.

5. Installation of more solar energy plant

6. Introduce ICT teaching technology enabled system for all classrooms.

7. Plantation and rain water harvesting in wider level.

8. Preparation to publish a quarterly wall magazine.

9. Publication of annual departmental magazine.

10. To bring Major Research Project (UGC) in the institution

11. To invite distinguished speakers as visiting faculty.

12. To launch a departmental e- journal

13. To open better Departmental Library for our students.

14. To open Honours Course in Nutrition, Botany and Philosophy

15. To Open Post Graduate Courses in English and Mathematics

16. To open spoken English course

17. To set up a language laboratory

18. Abolition of self-financing courses to get permission from the University for the permanent posts

19. To complete and upload AQAR 2018-19

Name: _M. Helaluddin_

20.12.2018

Co Ordinator

Signature of the Coordinator, IQAC

SITANANDA COLLEGE

Nandigram, Purba Medinipur

Name: _Samu Maheli_ 20/12/18

Principal

Signature of the Coordinator, IQAC

Sitananda College,

Nandigram, Purba Medinipur

ESTD-1960
Nandigram
SITANANDA COLLEGE
PURBA MEDINIPUR

<u>ANNEXTURE -I</u>

Feedback analysis on teaching and other aspects of the college: -

- Students' feedback on all aspects regarding to teaching learning, evaluation, facilities etc is taken annually from the outgoing students conducted by IQAC.

- Students are given instruction on the feedback paper to categorize teachers by VG (very good)/G(good)/F()/UN(unsatisfactory).

- The feedback is assessed by IQAC for the year 2017-18 and discussed with the teacher-in-charge. It is observed that perform of most of the teachers are highly satisfied. But students are not satisfied with some facilities. Teacher-in-charge is concerned about to take the necessary steps to develop or provide such facilities.

- It is observed from feedback analysis that students are asking for some interdisciplinary courses, computer certificate courses. They want better environment for Boy's Hostel, more sports events, more extra co-curriculum activities.

- Most of the parents are satisfied with academic performance and administration. But they suggested for a better infrastructure.

- Alumni association proposed to introduce new courses.

SITANANDA COLLEGE, NANDIGRAM
P. O. NANDIGRAM, PURBA MEDNIPUR, 721631
Student Feedback Form

Name: Department: Course:

Part: I/II/III   Academic Year: Mob.
No:

Sr.	Questions/ প্রশ্নাবলী	VG	G	F	UN
		খুবভালো	ভালো	মোটামুটি	অসন্তোষজনক
1	Admission Procedure কলেজেভর্তিহওয়ারপ্রণালীকেমন ?				
2	Academic Environment কলেজেপঠনপাঠনেরপরিবেশকেমন ?				
3	Evaluation perspective কলেজেরমূল্যায়ণব্যবস্থাকেমন?				
4	Relations with faculties কলেজেরশিক্ষকদের/শিক্ষিকাদেরসাথেছাত্র/ছাত্রীদেরসম্পর্ককেমন?				
5	Relations with administration কলেজেরকর্তৃপক্ষেরসাথেছাত্র/ছাত্রীদেরসম্পর্ককেমন?				
6	Library facilities কলেজগ্রন্থাগারেরব্যবস্থাপনাকেমন?				
7	Computer facilities কলেজেছাত্র/ছাত্রীদেরজন্যকম্পিউটারেরব্যবস্থাকেমন?				
8	Hostel facilities কলেজেরছাত্র/ছাত্রীদেরজন্যহোস্টেলেরব্যবস্থাকেমন?				
9	Extra-curricular activities পঠনপাঠনছাড়াকলেজেছাত্রছাত্রীদেরঅন্যান্যব্যবস্থাকিরকম?				
10	Sports facilities কলেজেখেলাধূলারব্যবস্থাকিপর্যাপ্ত?				
11	Health care facilities কলেজেস্বাস্থ্যসম্বন্ধীয়ব্যবস্থাকিপর্যাপ্ত?				
12	Behaviour of principal/ Teacher-in-Charge ভারপ্রাপ্তঅধ্যক্ষেরব্যবহারকেমন?				

Suggestions (প্রস্তাব)

Relevance of curriculum for the Job(কলেজেরপঠনপাঠনেরচাকুরীক্ষেত্রেপ্রাসঙ্গীকতা)**:**

Any other suggestions/comments for the betterment of the institution(অন্যকোনোপ্রস্তাব)**:**

Signature

SITANANDA COLLEGE, NANDIGRAM
P. O. NANDIGRAM, PURBA MEDNIPUR, 721631
Alumni Feedback Form

Name: Occupation   Income p/a

Mob. No:

Sr.	Questions/ প্রশ্নাবলী	VG	G	F	UN
		খুবভালো	ভালো	মোটামুটি	অসন্তোষজনক
1	Admission Procedure কলেজেভর্তিহওয়ারপ্রণালীকেমন ?				
2	Academic Environment কলেজেপঠনপাঠনেরপরিবেশকেমন ?				
3	Evaluation perspective কলেজেরমূল্যায়ণব্যবস্থাকেমন?				
4	Relations with faculties কলেজেরশিক্ষকদের/শিক্ষিকাদেরসাথেছাত্র/ছাত্রীদেরসম্পর্ককেমন?				
5	Relations with administration কলেজেরকর্তৃপক্ষেরসাথেছাত্র/ছাত্রীদেরসম্পর্ককেমন?				
6	Library facilities কলেজগ্রন্থাগারেরব্যবস্থাপনাকেমন?				
7	Computer facilities কলেজেছাত্র/ছাত্রীদেরজন্যকম্পিউটারেরব্যবস্থাকেমন?				
8	Hostel facilities কলেজেরছাত্র/ছাত্রীদেরজন্যহোস্টেলেরব্যবস্থাকেমন?				
9	Extra-curricular activities পঠনপাঠনছাড়াকলেজেছাত্রছাত্রীদেরঅন্যান্যব্যবস্থাকিরকম?				
10	Sports facilities কলেজেখেলাধূলারব্যবস্থাকিপর্যাপ্ত?				
11	Health care facilities কলেজেস্বাস্থ্যসম্বন্ধীয়ব্যবস্থাকিপর্যাপ্ত?				
12	Behaviour of principal/ Teacher-in-Charge ভারপ্রাপ্তঅধ্যক্ষেরব্যবহারকেমন?				

Suggestions (প্রস্তাব):

Relevance of curriculum for the Job(কলেজেরপঠনপাঠনেরচাকুরীক্ষেত্রেপ্রাসঙ্গীকতা)**:**

Any other suggestions/comments for the betterment of the institution(অন্যকোনোপ্রস্তাব)**:**

SITANANDA COLLEGE, NANDIGRAM, PURBA MEDNIPUR, 721631

PARENTS FEEDBACK FORM

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the Institute. Hence your feedback on Institute will help us to improve our approach in Academics.

Parents' Name _____Name of the Ward _____

Subject:_____Part-   I/II/III

Religion: _____Caste: GEN/SC/ST/OBC-A/OBC-B _____

Mob: _____Email: _____

Present Address: Vill. _____ P.O._____

P.S. _____ Dist.- _____ Pin - _____

Qualification: _____Occupation: _____

Rural/Urban: _____ Monthly income of the family _____

Questionnaire:

1. Do you keep contact with administration of the college?   Yes/No

2. Do you keep contact with the Teachers?   Yes/No

3. Do you ask your son/daughter about the educational condition of the college? Yes/No

4. Are the infrastructures of the institution sufficient?   Yes/No

5. Is the college administration is good?   Yes/No

6. Is the College Central Library sufficient for the students?   Yes/No

7. Are you satisfied with the condition of the academic and administrative activities?

    Yes/No

8. Can you suggest anything for the betterment of the institution?

    Signature

নিম্নোক্তসমীক্ষাটিকরাহচ্ছেসীতানন্দকলেজেরসার্বিকউন্নতিরজন্য।আপনারাযদিআপনাদেরমূল্যবানসময়েরকিছুএইসমীক্ষাপত্রটিপূরণকরারজন্যঅতিবাহিতকরেনতাহলেআমরাবাধিততথাকব।কলেজসম্বন্ধেআপনাদেরমতামততঅত্যন্তমূল্যবান।আপনাদেরমূল্যবানমতামতকলেজেরআরোউন্নতিঘটাতেসাহায্যকরবে।

ANNEXTURE II

i) Name of Principal/ Associate Professor/Librarian (Associate) with Designation

Sl. No.	Name of Faculty	Designation
1.	Dr. KrishnagopalAdhikari	In-Charge Principal/Associate Professor in Sanskrit
2.	Prof. Sankar Kumar Nandi	Associate Professor in Bengali
3.	Dr. Md. Helaluddin	Associate Professor in Political Science
4.	Prof. BiswajitMaity	Associate Professor in Bengali
5.	Mr. AsitBaran Rana	Librarian (Associate)

ii) Name of Assistant Professor with Designation

Sl. No.	Name of Faculty	Designation
1.	Prof. Md. Nurul Amin	Assistant Professor in Bengali
2.	Dr. Chaitali Basu	Assistant Professor in Chemistry
3.	Dr. Lakshmi Kanta Dolai	Assistant Professor in Bengali
4.	Prof. Susmita Roy Adak	Assistant Professor in Philosophy
5.	Dr. Biswarup Mandal	Assistant Professor in Chemistry
6.	Prof. Himanshu Hazra	Assistant Professor in Physics
7.	Dr. Bhaswati Mukhopadhyay	Assistant Professor in History
8.	Prof. Nilanjana Nayak	Assistant Professor in Political Science
9.	Prof. Sreejan Das	Assistant Professor in Political Science
10.	Prof. Saroj Mandal	Assistant Professor in Mathematics
11.	Dr. Ruhul Amin Mandal	Assistant Professor in English
12.	Prof. Nabin Chandra Mahato	Assistant Professor in Philosophy
13.	Dr. Bigitendriya Debsharma	Assistant Professor in Anthropology
14.	Prof. Naba Kumar Das	Assistant Professor in Sanskrit
15.	Prof. Sk. Jahangir Hossain	Assistant Professor in History

- Total No. of Management Appointed Contractual Teacher : 2

Sl. No.	Name of Faculty	Designation
1.	Prof. Gopal Ghosh	MACT
2.	Prof. Pintu Raul	MACT

Total No. of Govt. Appointed Part Time Teacher:17

Sl. No.	Name of Faculty	Designation
1.	Prof. Pallab Bera	GAPTT in Zoology
2.	Prof. Shahalam Sha	GAPTT in History
3.	Prof. Biswajit Pal	GAPTT in History
4.	Prof. Suman Jana	GAPTT in Zoology
5.	Prof. Santanu Nanda	GAPTT in English

6.	Prof. Indrajit De	GAPTT in Geography
7.	Prof. Sandip Samanta	GAPTT in Anthropology
8.	Prof. Subhasis Das	GAPTT in Anthropology
9.	Prof. Madhushree Kar Misra	GAPTT in Education
10.	Prof. Anwesha Jana	GAPTT in Chemistry
11.	Prof. Gopal Maity	GAPTT in History
12.	Prof. Ranjan De	GAPTT in Geography
13.	Prof. Sourav Sau	GAPTT in Geography
14.	Prof. Sujay Mondal	GAPTT in Zoology
15.	Prof. Sandip Kabi	GAPTT in English
16.	Prof. Gurucharan Maity	GAPTT in Botany
17.	Prof. Subhajit Achariya	GAPTT in Sanskrit

ANNEXTURE III

No. of Permanent Faculty with Ph.D.   08,   1#

Sl. No.	Name of Faculty	Date of awarded of Ph.D. Degree	Title of the Ph.D. Degree
1.	Dr. KrishnagopalAdhikari	1992, C.U.	'The conception of liberation in the Patanjali Yoga system'
2.	Dr. Md. Helaluddin	2004, N.B.U.	"Aligarh Movement : its relevance to the Present day society and Politics"
3.	Dr. ChaitaliBasu	10th May,1994, N.B.U.	"Preparation and Reactions of some Organotin Compounds : Applications to Organic Synthesis"
4.	Dr. Lakshmi KantaDolai	21st August, 2009, Assam University	"RabindranatherDiarydharmiRachana : SailiChintarAloke"
5.	Dr. Biswarup Mandal	1st February,2018, V.U.	"Quantum Chemistry of Im molecule interactions in Ground and Low-lying excited State"
6.	Dr. BhaswatiMukhopadhyay	18th June, 2018, C.U.	Cultural Interaction Between India and Siam : A Study of Visnu Images In The Art of Dvaravati"
7.	Dr. Ruhul Amin Mandal	24th December,2013, J.U.	'The violence of poetry & the poetry of violence: A Comparative Study in the Poetry of Three English and Three Bengali Language Poets''
8.	Dr. BigitendriyaDebsharma	15th May, 2015, V.U.	'Socio-economic conditions and health profiles of the elderly population in a municipal town : A study in Nadia district, West Bengal, India'

MAT (Management Appointed Teacher)

Sl. No.	Name of MAT	Date of awarded of Ph.D. Degree	Title of the Ph. D Degree
1.	Dr. Kankan Kumar Maity	13th June, 2014	"Bioactive Polysaccharides from Mushroom and Plant"

ANNEXTURE IV

List of Vacancy position of Teaching Staff

Sl.No.	Subjects	Sanctioned	Existing Post	Vacant Post
1.	Anthropology	3	1	1 (UR), 1 (SC)
2.	Bengali	4	4	NIL
3.	Chemistry	2	2	NIL
4.	English	2	1	1 (PWD)
5.	Education	1	1	1 (st)
6.	Geography	NIL	NIL	NIL
7.	History	2	2	NIL
8.	Mathematics	3	1	1 (UR), 1 (SC)
9.	Nutrition	NIL	NIL	NIL
10.	Physics	2	1	1 (UR)
11.	Political Science	3	3	NIL
12.	Philosophy	2	2	NIL
13.	Sanskrit	2	2	NIL
14.	Zoology	1	NIL	1 (ST)
15.	Botany	NIL	NIL	NIL
Total		**27**	**20**	**08**

ANNEXTURE V

Sl.	Name of Faculty	Designation
1.	Prof. Uttam Roy	MAT in Political Science
2.	Prof. Sudip Das	MAT in Mathematics
3.	Prof. Najmul Mahammad	MAT in English
4.	Prof. Mili Rana	MAT in English
5.	Prof. UpasanaAdhikari	MAT in Sanskrit
6.	Prof. Soma Satpati	MAT in Sanskrit
7.	Prof. TotanBhowmik	MAT in Sanskrit
8.	Prof. DebabrataBhowmik	MAT in Education
9.	Prof. Kamal Kumar Khatua	MAT in Education
10.	Prof. Sanjoy Das	MAT in Education
11.	Prof. Prof. Shibram Das	MAT in Chemistry
12.	Prof. Kankan Kr. Maity	MAT in Chemistry
13.	Prof. Rabindranath Pradhan	MAT in Geography
14.	Prof. Piu Das	MAT in Geography
15.	Prof. Itushree De	MAT in Anthropology
16.	Prof. Pameli Manna	MAT in Botany
17.	Prof. Sumi Gole	MAT in Physics
18.	Prof. Rajkamal Jana	MAT in Zoology
19.	Prof. AnushreeMaity	MAT in Zoology
20.	Prof. NandalinaSamanta	MAT in Mathematics
21.	Prof. ArunDolai	MAT in Physics
22.	Prof. Sanchayeeta Das	MAT in Nutrition
23.	Prof. KakaliMaity	MAT in Zoology
24.	Prof. Sumit Das	MAT in Geography
25.	Prof. BappadityaGarga	MAT in Bengali
26.	Prof. RamaraniMidya	MAT in Bengali
27.	Prof. Chandan Pathak	MAT in Mathematics
28.	Prof. Hiranmay Manna	MAT in Mathematics
29.	Prof. Basanta Jana	MAT in Physics
30.	Prof. Sumana Das Adhikari	MAT in Nutrition
31.	Prof. ArpitaDey	MAT in Nutrition
32.	Prof. Sambhu Mandal	MAT in Mathematics
33.	Prof. Anup Kr. Khan	MAT in Sanskrit
34.	Prof. Anindita Jana	MAT in Zoology
35.	Prof. Gayatree Mandal	MAT in Physics
36.	Prof. Krishna Prasad Bera	MAT in Mathematics

ANNEXTURE VI

Prof. Md. NurulAmin , Assistant Professor in Bengali :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	SampratikKaler Bangla UpanyasCharchay Dui Banglar Dui Kathakar	Sampratik Bangla Bhasha O Sahityacharcha : epar Bangla Opar Bangla 20th February, 2018	Dept. of Bengali, V.U.	International Seminar
2.	--	NabyaBanga Kristi ; Parampara O Rupantar	Culture in Modern Bengal :Traditions and Transformations 10th April, 2018	Dept. of Bengali, Khejuri College PurbaMedinipur	International Seminar

(2). Dr. ChaitaliBasu, Assistant Professor in Chemistry :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	Attended	--	'Biodiversity' 6th November, 2017	Dept. of Chemistry, Sitananda College	District Level environment Awarness Workshop
2.	Attended	--	'Career Counselling' 23rd December, 2017	Dept. of Chemistry, Career Counselling Cell and Equal Opportunity Centre, Sitananda College	State Level Seminar
3.	Attended	--	'Chemistry for human Development' (ICCHD-2018) 8th - 10th January, 2018	University of Calcutta	International Conference
4.	Attended	--	'ICON of Science Personality : Asima Chatterjee'	Institute of Science, Education and Culture, Kolkata	National Seminar
5.	Attended	--	'Use of ICT in Teaching Learning & Preparation of E-learning Module' 26th February, 2018	IQAC, Sitananda College and K.K. Das College, Kolkata	University Level Workshop

(3). Prof. Susmita Roy Adak, Assistant Professor in Philosophy :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	"LingaBaisamyaSamajBikasherAntaraya"	"Gender, Health and Medicine" 2nd February, 2018	Garhbeta College, PaschimMedinipur	UGC Sponsored International Seminar

(4). Prof. HimanshuHazra, Assistant Professor in Physics :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	Attended Workshop	--	"Python in Physics"	Dept. of Physics, Contai College	State Level Workshop

(5) Dr. BhaswatiMukhopadhyay, Assistant Professor in History :

Sl. No.	Attended Seminars / Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	''Culture beyond boundaries : a Comparison between images of Krishna in Dvaravati Siam and Gupta India"	Adhir Chakraborty Memorial Lecture, 6th September, 2017	Dept. of History, Jadavpur University	UGC Sponsored National Seminar
2.	--	"Prachin Bharat O SyamdesherSamparka : BanijjikSamparkerPrekshit"	Annual Conference of PaschimbangaItihasSamsad, 24th – 26th January, 2018	PaschimbangaItihasSamsad, Kolkata	International Conference
3.	--	''Glorious India : as reflected by the Greater India Society''		Serampore Girls College, Hoogly	UGC Sponsored National Seminar

(6). Prof. NilanjanaNayak, Assistant Professor in Political Science:

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	"Refugee Crisis in India : The Sri Lankan Tamil Refugees"	"Refugees and the State" 26th - 27th February, 2018	Dept. of Political Science, V.U.	UGC Sponsored International Seminar
2.	--	"Womens Empowerment ….. in India"	''Empowerment of Women in India : From the Perspectives of Attaining Gender Parity and Social Justice.'' 16th March, 2018	Dept. of Pol. Science, Philosophy and Economics, SabangSajanikantaMahavidyalaya	International Seminar

(7). Prof. Sreejan Das, Assistant Professor in Political Science :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	'Reinventing Government for the 21st Century :State Capacity in a Globalizing society'	''Governing the 'irrational being?' Indian state, market and aspiration" 20th December,2017	Kumaun University UGC-HRDC	National Seminar

(8) Prof. Saroj Mandal, Assistant Professor in Mathematics:

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	Attended Workshop	--	"Recent Advances in modeling & Computational Techniques in Applied Mathematics`` 20th Nov – 24th Nov. 2017	IIEST Shibpur, Howrah	National Workshop

(9). Dr. Ruhul Amin Mandal, Assistant Professor in English:

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	'Thakur SreeSreeRamkrishna : Truth, Eternity and Enlightenment – 19th Century Renaissance in Bengal'	"Culture in Modern Bengal : Tradition and Transformations" 10th April,2018	Dept. of Bengali and English, Khejuri College	International Seminar

(10) Dr. BigitendriyaDebsharma, Assistant Professor in Anthropology :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	Attended Workshop	--	"Food and Health : Biocultural Dimensions" 21st -22nd March, 2018	Dept. of Anthropology, V.U.	UGC Sponsored International Seminar

(11). Prof. Naba Kumar Das, Assistant Professor in Sanskrit :

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	Attended Workshop	--	National workshop on preventive conservation of Manuscripts. 15th – 19th January, 2018	National Mission for Manuscript.	National workshop
2.	--	'ChaturmasyaYoggyo, EktiPorjalochana'	All Bengal Sanskrit Conference 30th March -1st April, 2018	Sanskrit SahityaParisad	State Conference

(12). Prof. Sk. Jahangir, Assistant Professor in History:

Sl. No.	Attended Seminars/ Workshops	Title of the paper presented	Title of Conference/ Seminar and Date	Organized by	Whether International/ National/ State/ Regional/ College or University level
1.	--	"Abubakar O KrishakSamaj''	"Peasants and Adivasis in Indian History" 26th November,2017	GariaSuchintan Society for Culture	State Level Seminar
2.	--	"EkjonDharmagururRajnoitikMatadarsho"	Annual Conference of PaschimbangaItihasSamsad 24th – 26th January, 2018	PaschimbangaItihasSamsad, Kolkata	International Seminar
3.	--	"FurfurarPirAbubakar O BanglayaKhilafat –AsahajogAndolan"	First National Conference 26th May,2018	BanglarPuratattvaGabeshana Kendra	National Conference

ANNEXTURE VII

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
General	11	02	00	05
SC	04	02	00	01
ST	01	00	00	00
OBC	-	-	-	01

Details:

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent position filled during the year	Number of position filled temporarily
ADMINISTRATIVE STAFF				
Head Clerk	1	-	-	-
Accountants	1			
Cashier	1			
Clerk	-	1	-	1
Typist	-	-	-	-
Peon	2	1	-	1
Lady Attendant	-	1	-	-
Guard	2	-	-	1
Sweeper	1	-	-	1
LIBRARY				
Librarian	1	-	-	1
Library Clerk	1	-	-	-
Library Peon	1	-	-	-

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent position filled during the year	Number of position filled temporarily
TECHNICAL STAFF LAB ATTENDANT				
Anthropology	2	-	-	-
Physics	1	-	-	-
Chemistry	1	1	-	-
Mathematics	-	-	-	-
Zoology	1	-	-	1
Botany	-	-	-	1
Geography	-	-	-	-
Nutrition	-	-	-	-

ANNEXTURE VIII

Publications list: 2017-18

Mr. Sujoy Mandal (PTT), Dept. of Zoology

List of Publications:

1. Relative toxicity of two selected fungicides on acid phosphates and Alkaline phosphates activity of epigeic earthworm Eisenia fetida (Origochacta).

   Sujoy Mandal, Partha Pratim chakrovorty, Jayanta kumar kundu: Vol: 4:2, " *World wide journal of Multidiciplinary Research and Developmen*t. February:2018.

   Dr. Biswarup Mandal , Dept. of Chemistry

1. Ground state sodium cation affinities (SCA) and associate parameter of a series of α,β-unsaturated carbonyl compounds of type-2-alkene chemical class (ACL, HNE, MVK, ACR, MA and EMA): A Comparative DFT based computational study in both gas and solvent phase.

Biswarup Mandal[1], Prof. Bhudeb Ranjan De[2], Dr. Umasankar Senapati[3*], *Indian Journal of Advances in Chemical Science. Vol. 5(3), (2017) 203-215. July-2017.*

2. The ground state Cu^{2+}ion affinities of Glycine, Alanine and Cysteine in gas and aqueous phase: A DFT based computational study.

U. Senapati[1], B. Mandal[2*], K.P. Bankura[3]. *Rasyan Journal Of Chemistry, 2017, 10 (3), 981-98, July-September: 2017.*

3. The comparative basicities, Li^{+} and Na^{+} cation affinities with a series of heterocyclic molecules: A DFT Study. *Rasyan Journal Of Chemistry, Vol. 11 | No. 2 |743 - 755 | April - June | 2018*
Biswarup Mandal[1], Umasankar Senapati[2],*and Kalipada Bankura[3]

   Dr. Bhaswati Mukhopadhayay

1. Brahmanical Divinities in Siam: from Early to Modern Era; Lipi Ghosh edited India Thailand Cultural Interactions: Glimpses from Past to Present; Springer Nature; Singapore; 2017

   Dvaravati Vishnu: A Cultural Paradigm of India- Siam Connections; Kalakalpa, Journal of Indira Gandhi Centre for Arts; New Delhi; 2017.

Publications List: Session 2016-17

Prof. Biswajit Maity, Dept. Of Bengali:

1) BaaroHaat Kankurer Desh -DebasishmahaRana –Mahishadal Boi MelaSaranika–2016

2) Prolection Hormon Utpal Bosak – SankalitaSuchetana.
Editor:-Nironjon Mishra. 2016.

3) Nabboi O ParabortiKobitay Slang – Anirban Manna. Magazine:-SudhuBighe Dui. ISSN—2350-O573.
Editor:-SangitaBandopaddhay, 2016.

Dr. L. K. Dolai, Dept. of Bengali:

1. Shibnath Sastri: Eak Purushokar Baktittya'SROT, October,2016, ISSN 2349 – 5278 'Prosanga Sukumar Roy', "Abacus, A Peer Reviewed and Referred Multilingual Journal of Multidisciplinary Studies by Deptt. Of Computer Science & Application, Gour Mahavidyalaya, Malda, W.B. November, 2016, ISSN2454-3233

2. Bangla Sishusahitye Samoyek Patrer Abadan', ''Srot, Bengali Lit. Journal'',December, 2016, ISSN 2349-5278

3. 'Sunitikumar Chattopadhyay : Bangla Bhasha Prasange,' "Tristoop, Bhabnar Porisilito Rup", July-December, 2016, ISSN2320-4427

4. 'Bangla Sishu Sahittye Rupkatha Prasanga', "Sathi, Bengali Literary Journal", April, 2017, ISSN 2394-1359

Dr. Biswarup Mandal, Dept. Of Chemistry

1. The Ground state Comparative Study of Proton affinities and Associated Parameteres of Conjugated α,β-Unsaturated Carbonyl Compounds in Gas and Aqueous phases by Density functional Theory Method.

B. Mandal, U. Senapati, B. R. De. *Indian Journal of Advances in Chemical Science. Vol. 4(4), (2016), 401-408. ISSN no: 2320-0898(print), 2320-0928(electronic), September: 2016.*

2. Proton Affinities of a Series of α, β Unsaturated Carbonyl Compounds of Type-2-alkene (Acrolein, 4-hydroxy-2-nonenal, Methyl Vinyl Ketone, Acrylamide, Methyl Acrylate, and

Ethylmethacrylate), in the Gas and Aqueous Phase in their Low-lying Excited Triplet State: A Density Functional Theory/Polarizable Continuum Model and Self-Consistent Reaction Field Approach

B. Mandal, U. Senapati, B. R. De. *Indian Journal of Advances in Chemical Science. Vol. 5(1), (2017) , 65-75. January- 2017.*

3. Ground state lithium cation affinities (LCA) and associate parameter of a series of α,β-unsaturated carbonyl compounds of type-2-alkene chemical class (ACL, HNE, MVK, ACR, MA and EMA): A Comparative DFT based computational study in both gas and   aqueous phase.

B. Mandal, U. Senapati, B. R. De. *Journal of Chemistry and Material research, 2017, 6(1), 23-31. February: 2017.*

Dr. Bhaswati Mukhopadhayay, Dept. Of History

1. Javaniyo Nrityosailir Samiksha (An Analysis of Javanese Dance forms); Itihas Anusandhan 30; Kolkata; 2016

2. Si Thep: an Ancient Brahmanical Site of Dvaravati; Proceedings of Indian Association of Asian and Pacific Studies; Kolkata; 2016

3. Interaction between India and Southeast Asia in early Centuries of the Common Era: Perspectives of Historians and Historical Theories since Twentieth Century; Bengal Past and Present; Kolkata; 2017

Prof. Sk. Jahangir Hossain ,   Dept. Of History

1. Furfurar Isala Swab O pir Abu Bakar ,ISSN No.- Suchetona, Kolkata – 2017.

2. Goria Suchintan Society for culture: "B1 annual Research Journal of Social Science" Vol: 11, No: II, Aug: 2016, ISSN No: 1523-2349-526-X, Kolkata.

3. "Furfura Pir Abu bakkar O Banglai Khilafat Osohojog andolon" " Itihas sahitya probandha mella –I, ISBN: 978-81-924769, page: 9-5.

Prof. S. Roy Adak (Dept. Of Philosophy)

1. Je-R-Firbena, Tare Jete Dao – Shrote – ISSN2349-5278, Oct. 2016.

2. Prandanda – O – Bartaman Samaj – Sreejan – ISSN-2278 8689 – Sept. 2017.

3. Early Marriage: A bar of social progress, Feb. 18, Zenith International Journal of Multi-disciplinary Research, ISSN-2231-5781.

4. Women and Children Trafficking: An Immoral Act., January 18, Internal Journal of Research and Cultural Society, ISSN-2456-6683

Publications/ Review of Articles: 2018-19

Dr. S. Mahali , Principal (Sitananda college):

1. Publications: " Pesaact (Self Governance), 1996 in India and Gramsabha and Tribal rights" Journal of social science and Humanities Research (ISSN: 2456-2971), Nov: 2018.   Dr. S. Mahali

Mr. Sujoy Mandal , Dept. Of Zoology

2. "Short term effect of two Fungicides on cellulose Enzyme Asctivity of Einsenia fetida under Laboratory Condition" vol-3: 11, November; 2018.
        Sujoy Mandal, P.P chakroborty, J.K. Kundu.

International Journal of Advanced scientific Research and development.

Prof. Sk. Jahangir Hossain , Dept. Of History

3. "Bangalar sufi Abubakkarer Karmasadhana" Paschimbanga Ancholik Itihas O Loksanskriti Charcha Kendra. Vol: 4, July 2018, ISBN:

ANNEXTURE IX
CONFERENCES/SEMINAR ORGANISED BY DIFFERENT DEPARTMENT
Session: 2017-18
Department Of Chemistry

Date: 6 th November, 2017: Title: One Day District level Workshop on "BIODIVERSITY"
Speaker: Prof. Srabanti Basu, HOD, Heritage Institute of technology, Kolkata.

Date: 23rd Dec. 2017: **One day State level seminar on "Career Counselling**"
Co-sponsor: Royal Society of Chemistry, Eastern India Section.
Speaker-I: Dr. Ambika charan Banerjee,Former Corporateadvisor, R& D, East India Pharmaceutical Works Ltd, Kolkata.
Speaker-II: Dr. Suman Majum dar, Director, India research Centre, Avery dennison India pvt. Ltd, Pune.
Speaker- III: Prof. Sriporna Dutta, Head Of the department of Chemical Technology, University of Calcutta. India.:

Department of Geography:
2017-18

Date: 4-09-17: Interdisciplinary Seminar on " Ethnic group of Andaman & Nicobar Island"
Speaker: Dr. Samaresh De, Assistant Prof. Dept. Of Geography, Mahisadal Girls College.

Department of Anthropology:

Date: 31/08/17: Title: "Ecological Anthropology & Its Expanding Horizons"
Speaker: Dr. Sumanh Bhattarya, Dept. Of Anthropology, V. U. Midnapore.
Dept. of Sanskrit & Bengali: Date: 9-11-17:

Dept. of Sanskrit & Bengali

One Day Seminar: " INDO – EUROPEO VASA: BHAROTIO UTTORADHIKAR"
Speaker: Prof. Baniranjan de, Vidyasagar University, Date: 9-11-2017.

Session: 2016-17
Department Of Chemistry, Sitananda college.

Date: 12th August 2016: Title: One day state level Symposium on "Interface between Chemistry and Cosmology" and Poster drawing competition for school students (Class- XI, XII), based on Nitrogen Cycle and its role in the food supply to the Mankind.
Speaker: Dr. D. P Duary, Director, research and Academics, Birla Planetorium, Kolkata.
Co-sponsor: Royal society of Chemistry.

Session: 2016-17
National Seminar
West Bengal Political Science Association & Department of Political Science
Rabindra Bharati University, Kolkata

Speaker: Prof. Nilanjana Nayak (Das), Resource person
Topic: Bharater Baishamya Mulak Somaj Bebshtai Nari O Puruser Abastan O Tar Tattik Mullyan.   **National Seminar**
Woman's Empowerment in India: A Challenge in the 21st Century
Mugberia Gangadhar Mahavidyalaya

 Prof. Nilanjana Nayak (Das), Resource person
Topic: Akobingso Sotabdite Bharater nari Khomotayan/ Unnoyan O tar Challenge

ANNEXURE – X

Academic Calendar for U.G. College [BA/B. Sc : Honours / Major/General]

Academic Session 2017 – 2018

Month	No. Of Week Academic Session	Dates in the Week	Holidays	NO. of no class days	No. Of days available for class/Exam.	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
July - 2017	1st	July 1	Nil	Nil	1 day	
	2nd	July (2-8)	02.07.2017 (Sunday)	1 day	6 days	
	3rd	July (9-15)	09.07.17 (Sunday)	1 Day	6 Days	11.07.17 Commencement of 1st year B.A./B.Sc. Classes
	4th	July (16-22)	16.07.17 (Sunday)	1 day	6 days	21.07.17 – Starting day of admission 2nd of 3rd year B.A./B.Sc. Students
	5th	July – (23-29)	23.07.17 (Sunday)	1 day	6 days	28.07.17 Last date of Admission of 3rd year BA/B.Sc. Classes. 28.07.17 Commencement of 2nd &3rd year B.A./B.Sc. Classes
July – August 2017	6th	July 30 – Aug. 05	30.07.17 (Sunday)	1 day	6 days	02.08.17 Last date of Admission of 2nd year BA/B.Sc. Classes.
	7th	August (6-12)	06.08.2017 (Sunday)	1 day	6 days	11.08.17 Last Date of Change of subject for 1st Year BA/B.Sc Students.
	8th	August	13.08.17 (Sunday)	3	4 days	

August – 2017		(13-19)	14.08.17 – Janmasthami 15.08.17 (Independence day)	days		
	9th	August (20-26)	20.08.17 (Sunday)	1 day	6 days	
August – September – 2017	10th	August 27 – Sept. 02	27.08.17 (Sunday) 02.09.17 (Id-Ul-Zoha)	2 days	5 days	
September – 17	11th	Sept. (03-09)	03.09.17 (Sunday)	1 day	6 days	04.09.17 Last date of Filling up of Registration form (for 1st year BA/B.Sc. by the student in the college.
	12th	September (10-16)	10.09.17 (Sunday)	1 day	6 days	11.09.17 – Last date of submission of Registration forms (for 1st year BA/B.Sc) by the college to the University for verification.
	13th	September – (17-23)	17.09.17 (Sunday) 19.09.17 (Mahalaya)	2 days	5 day	
Sept. – 17	14th	September (24-30)	24.09.17 (Sunday) 26.09.2017 – 30.09.17 (Puja Holiday) 29.09.17 (University Foundation day)	6 days	1 day	Puja Holidays
October – 17	15th	Oct. (1-7)	01.10.17 (Sunday) 01.10.17 (Muharram) 02.10.17 (Gandhijis' Birth day) (07.10.16 – 01.10.17 – 07.10.17) Puja Holiday	7 days	NIL	Puja Holidays
October - 17	16th	October (08-14)	08.10.17 (Sunday) 08.10.17 – 14.10.17 (Puja Holiday)	7 days	Nil	Puja Holidays
	17th	October	15.10.17 (Sunday)	7	Nil	Puja Holidays

	(Part)	(15-21)	15.10.17 – 21.10.17) Puja Holiday 19.10.17 – 21.10.17 – Kalipuja&Bhatridwitiya) Puja Holidays)	days		16.10.17 Last date of submission of registration fees (fot 1st yr. BA/B.Sc Students) to Vidyasagar University by the college without fine.
				43 days	70 days	

2nd Term 22.10.17 to 01.01.2018

Month	No. Of Week Academic Session	Dates in the Week	Holidays	NO. Of no class days	No. Of days available for class/Exam.	Remarks
	17th (part)	Oct.- (22-28)	22.10.2017 (Sunday)	1 day	6 days	
Oct. – Nov. 17	18th	Oct. 29 – Nov.- 4	29.10.17 (Sunday) 04.11.17 (Guru Nanak's Birthday)	2 days	5 days	31.10.17 Last date of submission of Registration form and fees (for 1st Yr. BA/B.Sc students) to Vidyasagar University by the College with fine.
November – 17	19th	November (05-11)	05.11.17 (Sunday)	1 day	6 days	
	20th	November (12-18)	12.11.17 (Sunday)	1 day	6 days	17.11.17 Last date of submission of Registration form and fees (for 1st Yr. BA/B.Sc students) to Vidyasagar University by the College with fine.

	21st	Nov. (19-25)	19.11.17 (Sunday)	1 Day	6 Days	
November – December 17	22nd	Nov. - 26 – Dec. - 02	26.11.17 (Sunday) 02.12.17 (Fateha – Duaz – Daham)	2 days	5 days	
December - 16	23rd	December (03-09)	03.12.17 (Sunday)	1 day	6 days	
	24th	Dec (10-16)	10.12.17 (Sunday)	1 day	6 days	
	25th	Dec. (17-23)	17.12.17 (Sunday)	1 day	6 days	
	26th	Dec (24-30)	24.12.17 (Sunday) 25.12.17 (Christmas Day) 25.12.17 – 30.12.17 (Winter Recess)	7 days	Nil	
December – 17, January 2018	27th	Dec.- 31, January – 01	31.12.17 (Sunday) 31.12.17 (Winter Recess) 01.01.18 (New Year's Day)	2 days	Nil	
				20 Days	52 Days	

3rd Term 02.01.18 to 30.06.2018

Month	No. Of Week Academic Session	Dates in the Week	Holidays	NO. Of no class days	No. Of days available for class/Exam.	Remarks
	27th (part)	January (2-6)	Nil	Nil	5 Days	
January – 17	28th	January (7-13)	07.01.18 (Sunday) 12.01.17 (Swami Vivekananda's Birthday 14.01.2017	2 days	5 days	

			(Poush Sankranti)			
	29th	January (14-20)	14.01.18 (Sunday) 14.01.18 (Poush Sankranti)	1 day	6 days	
	30th	January (21-27)	21.01.18 (Sunday) 22.01.18 – 23.01.18 (Saraswati Puja / Shree Panchami) 23.01.18 (Netaji Birth day) 26.01.18 (Republic day)	4 days	3 days	
January – February – 18	31st	January 28 – Feb- 03	28.01.18 (Sunday)	1 day	6 days	
February - 18	32nd	February (4-10)	04.02.18 (Sunday)	1 day	6 days	
	33rd	February – 11-17)	11.02.18 (Sunday) 14.02.18 (Shivaratri)	2 day	5 days	
	34th	February (18-24)	18.02.18 (Sunday)	1 day	6 days	
February – March - 18	35th	February 25 – March – 03	25.02.18 (Sunday) 02.03.18 – 03.03.18 (Doljatra)	3 days	4 Days	
March – 2018	36th	March (04-10)	04.03.18 (Sunday)	1 day	6 days	06.03.18 Closing of 3rd Year B.A./B.Sc classes.
	37th	March (11-17)	11.03.18 (Sunday)	1 day	6 days	Commencement of practical examination for Part-III 2018 (tentatively)
	38th	March (18-24)	18.03.18 (Sunday)	2 day	5 days	24.03.17 Closing of 1st & 2nd year B.A./B.Sc. Classes.
March – April – 18	39th	March – 25-31	25.03.18 (Sunday) 30.03.18 (Good Friday)	2 day	5 days	
	40th	April (01-	01.04.18	1	6 days	Commencemen

April - 2017		07)	(Sunday)	day		t of theory Examination for Part – III – 2018 (Tentatively)
	41st	April (08-14)	08.04.18 (Sunday) 14.04.18 (Chaitra Sankranti) (Good Friday) Dr. B.R. Ambedkar's Birthday)	2 days	5 days	
	42nd	April (15-21)	15.04.17 (Bangla NabaBarsha)	1 day	6 days	
	43rd	April (22-28)	22.04.18 (Sunday)	1 day	6 days	Commencement of practical examination for Part-II 2018 (Tentatively)
April – May 2018	44th	April 29 – May 05	29.04.18 (Sunday) 01.05.18 (May Day)	2 days	5 days	
May - 2017	45th	May (06-12)	06.05.17 (Sunday) 09.05.18 (Rabundranath's Birth Day)	2 days	5 days	Commencement of theory examination for Part-II 2018 (Tentatively)
	46th	May (13-19)	19.05.18 (Sunday) 14.05.18 – 19.05.18 (Summer recess)	7 days		Exam., administrative work, academic task, etc.
	47th	May (20-26)	20.05.18 (Sunday) 21.05.18 – 26.05.18 (Summer recess)	7 days	-	Exam., administrative work, academic task, etc.
May – June – 2018	48th	May 27 - June 02	27.05.18 (Sunday) 28.05.18 – 02.06.18 (Summer recess)	7 days	-	Exam., administrative work, academic task, etc.
	49th	June (03-09)	03.06.18 (Sunday) 04.06.18 - 09.06.18 (Summer recess)	7 days	-	Exam., administrative work, academic task, etc.
June -	50th	June (10-	10.06.18	7	-	Commencemen

2017		16)	(Sunday) 11.06.18 – 16.06.18 (Summer recess)	days		t of Part-I examination - 2018 (Tentatively) Exam., administrative work, academic task, etc.
	51st	June (17-23)	17.06.18 (Sunday) 18.06.18 – 23.06.18 (Summer recess)	7 days		Exam., administrative work, academic task, etc.
	52nd	June – 24-30)	24.06.18 (Sunday) 25.06.18 – 30.06.18 (Summer recess)	7 days	-	Exam., administrative work, academic task, etc.
				78 days	102 days	

Total no. of days available holding classes-examination: 70+52+102= 224 days